APARTMENT INSPECTION REPORT

NEW LEASE_____
MOVE OUT_____

TENANTS NAME_____ ADDRESS_____

DATE INSPECTED_____ INSPECTED BY_____TENANTS SIGNATURE_____

O.K. DAMAGED O.K. DAMAGED

PORCH, ENTRANCE
EXTERIOR SCREEN DOOR
EXTERIOR DOOR
LOCKS /LATCHES
DOORBELL

LIVING ROOM
FLOORING/CARPET
OUTLETS/TELEPHONE JACKS
SWITCHES
WALLS
CEILING
LIGHT FIXTURES
WINDOW
SCREENS
CURTAIN RODS

STOVE
OUTSIDE
BURNERS
CONTROLS
INSIDE OVEN
RACKS
STORAGE DRAWER
PLUG/CORD

KITCHEN
FLOORING
WALLS
CEILING
SWITCHES
OUTLETS
LIGHT FIXTURES
SINK
COUNTER
DRAWERS
STOPPERS
DRAINS
FAUCETS
SINK CABINETS
WINDOWS
CURTAIN RODS

REFRIGERATOR
OUTSIDE
FREEZER
ICE TRAYS
SHELVES
RACKS
DRAWERS
INSIDE
PLUG/CORD

SUN ROOM
DOOR
FLOOR
WALLS
SWITCH
OUTLETS
LIGHT FIXTURE
WINDOWS
SCREENS
CURTAIN RODS
CEILING

UTILITY ROOM
FLOORING
WALLS
SWITCHES
OUTLETS
FIXTURES
WINDOWS
CURTAIN RODS
CEILING
CUPBOARDS

BASEMENT/STAIRS
INTERIOR DOOR
STEPS
HALLWAY CLOSET
WASHER/DRYER FAC.
BASEMENT

BATHROOM	O.K.	DAMAGED	BEDROOM	O.K.	DAMAGED
DOOR			DOOR		
CABINETS			FLOORING/CARPET		
MIRROR			WALLS		
WALLS			CLOSET		
SWITCHES			SHELVES		
OUTLETS			SWITCHES		
CEILING			OUTLETS		
FLOOR/CARPET			TELEPHONE JACK		
VANITY			LIGHT FIXTURE		
SINK			WINDOWS		
FAUCET			CURTAIN RODS		
WINDOWS			CEILING		
CURTAIN RODS					
TUB/SHOWER					
DRAINS					

COMMENTS CHARGES REPAIRED

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FOR TENANTS VACATING

ALL KEYS RETURNED: ____YES____NO
VACATE DATE:____/____/____
30 DAY NOTICE RECEIVED:____YES____NO
DATE NOTICE RECIEVED:___/____/____
LEASE EXPERATION DATE:___/___/____
FOWARDING ADDRESS:

_____

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